



# Town of Groton, Connecticut

## Meeting Agenda

45 Fort Hill Road  
Groton, CT 06340-4394  
Town Clerk 860-441-6640  
Town Manager 860-441-6630

### RTM Rules & Procedures Committee

**Chairman Jackie Massett, Representatives Joe Baril, Neal Gardner, Patrice Granatosky and Dana Semeraro**

Thursday, June 07, 2012

6:30 PM

Town Hall Annex-Community Room 3

#### SPECIAL MEETING

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **UNFINISHED BUSINESS**

4. **NEW BUSINESS**

**2012-0113 RTM Email Options**

Possible amendment to RTM Rules to allow for emailing of information to members

**Legislative History**

**4/11/2012 Representative Town Meeting Referred RTM Rules & Procedures Commi**  
*Rep. Conley reported that the email testing for distribution of communications since February has been flawless. She would like to see an amendment to the RTM Rules that provides a detailed voluntary option for distributing all information to members via email.*

**2012-0112 RTM Committee Debate and Decorum**

RTM Committee Debate and Decorum

**Legislative History**

**4/11/2012 Representative Town Meeting Referred RTM Rules & Procedures Commi**  
*Rep. Kotowski expressed concern regarding the procedures at the RTM Education Committee meeting held on March 14. She feels that the democratic process of debate and discussion was not handled correctly. She questioned the powers of ex-officio members of the RTM.*

*The Town Clerk explained the rules of a special meeting and stated that all RTM committee meetings are special meetings and that discussion, debate and votes should pertain to the item on the floor. The chairman of the meeting is responsible for ruling on a point of order.*

*Rep. Cerf attended the same committee meeting and supports Rep. Kotowski. Rep. Cerf felt pressured and believes that discussion was steered in the direction of getting to the vote on the appropriation. She feels that information pertaining to the expenditure was not allowed. She stated that Rep. Kotowski was prepared and had a list of questions that should have been answered. Rep. Cerf requested a referral to the RTM Rules and Procedures Committee to discuss the action of ex-officio members, the tendency to pressure members to make a decision when additional information is requested, and the impartiality of the chairperson while conducting the meeting.*

*The Moderator referred this to the RTM Rules and Procedures Committee with no due date. He noted that there is no requirement for a due date and that the Chairman has control over scheduling the meeting to address referrals.*

5. **Consideration of Committee Referral Items as per Referral List**

6. **ADJOURNMENT**

**For the committee to meet, we need a quorum. Please let the clerk's office (441-6643) know ASAP if you will not be able to attend this meeting.**